



Safety, Empowerment and Protection for Syrian and non-Syrian Refugees and Host Communities in Egypt

Terms of Reference

Sexual and Reproductive Health Awareness Sessions for Refugees and Host Communities in Egypt Alexandria, Damietta and Cairo 2022



CARE Egypt Foundation (CEF):

CARE Egypt Foundation (CEF) is an Egyptian, non-governmental organization registered under number 833 for year 2018 at the Ministry Of Social Solidarity in Egypt. CARE harnessing the legacy of CARE International in Egypt since 1954 to fight poverty and improve livelihoods. Since 1954, CARE has become actively involved in development programming particularly in Upper Egypt.

We envision Egypt as a place where everyone enjoys economic opportunities, equality and social justice. We empower women and girls by sharing our values amongst the private sector, government and civil society.

Women's Rights Program

The Women's Rights (WR) Program is designed to empower poor and marginalized women in Egypt who suffer from rights' violation. Its impact goal is: By 2025, poor women in Egypt especially in Upper Egypt are empowered and enjoying a better quality of life, having attained their rights. In order to achieve this goal, the program works with both the duty bearers in government and civil society, as well as rights bearers, women themselves, to address discriminatory attitudes and behavior towards women and girls.

The WR program works with the duty bearers to support their role to protect and uphold the rights of women, and also with the women to encourage them to understand voice and demand their rightful entitlements. The program works on three domains (agency, relations and structure) in order to empower poor women in Egypt to gain their rights. Through the focus on agency, women's self-esteem and confidence are built, and women have increased financial independence to fulfill their potential as productive and income-earning members of their households and society. In addition, when power relations (families) are gender sensitive whilst tackling all forms of gender-based violence (GBV) within and outside the household, and when structures (social norms or laws) particularly in the area of personal status, domestic violence are reformed, passed and implemented, gender equality can be achieved.

The program has three themes, which are:

1. Tackling Gender-based Violence (GBV).
2. Women's Social and Economic Empowerment.
3. Engaging Men and Boys (EMB).

Safety, Empowerment and Protection for Syrian and non-Syrian Refugees and Host Communities in Egypt

CARE proposes a 2-year project to create an enabling environment to change harmful gender norms thereby reducing SGBV and increasing child protection with interventions targeted at the

individual, family, community and societal level. SGBV forms targeted include intimate partner violence, non-partner sexual violence, FGM, CEFM, and child sexual abuse and exploitation. Activities will follow CARE's COVID-19 Standard Operating Procedures (SOPs), and will take place in person, if possible, strictly adhering to safety guidelines, or will shift to virtual and alternative implementation methodologies. CARE's SOPs also ensure our programs uphold Sphere Protection Principles and Standards. A 2-year period is necessary to fully complete certain project components (i.e., livelihoods), further consult participants, and to build local authority capacities to take over the running of Women-Friendly Spaces.

Objective of the Assignment:

The objective of this assignment is three-fold: Within the framework of the project's first outcome, sexual and reproductive health (SRH) and family planning awareness sessions will be provided to attendees. Presented to women, men and teenage girls separately, these sessions will present accurate information and allow women, men and girls to ask questions in a comfortable environment. These will encourage participants to speak openly on sexual and reproductive health including menstruation, family planning, and use of contraceptives. They will also be used to introduce the available medical services in Greater Cairo, Damietta and Alexandria for SGBV survivors, particularly in relation to the medical consequences associated with sexual and physical violence, and the 72-hour time frame for responding to rape incidents. Issues such as FGM will be addressed, particularly among Sub-Saharan refugees who often practice this procedure. The health consequences of early/child marriage will be addressed to young girls, boys and parents, creating safe spaces for participants to learn and ask questions. Sessions will tackle sexual and reproductive health topics, such as, sexually transmitted diseases, in order to equip girls with knowledge and skills to avoid early pregnancy, maternal mortality, HIV and other sexually transmitted diseases.

Consultants will be expected to work in Alexandria and Damietta as well as Cairo in certain areas that will be defined.

Scope of Work and Deliverables:

The consultant's main deliverables are:

- a. The consultant shall provide awareness sessions to reach in total 200 beneficiaries. 80 Women, 40 Men and 80 adolescent girls (the target is to be divided equally between "Alexandria and Damietta" and "Cairo" through from 10 to 12 awareness sessions each 15:20 participants.
- b. The consultant shall provide a document with the content of the SRH awareness sessions. Content must be appropriate for women, men and teenage girls and should be discussed with

- the project’s team and approved by CARE before conducting the sessions.
- c. The consultant shall provide pre and post surveys measuring change in participants’ knowledge in the content delivered. Pre and post surveys should be approved by CARE before conducting the sessions. Analysis of the pre and post surveys will be done by the consultant and shared with CARE for reviewing and confirming.
 - d. The consultant shall provide handouts to participants containing SRH information to supplement the sessions. Handouts must be approved by CARE before conducting the sessions.
 - e. Generate reports on each session conducted. Reports must include individual and collective results of pre and post surveys conducted measuring the change in attendees’ knowledge towards SRH and medical consequences of FGM and child marriage.

Duties and Responsibilities

1. Meet with the project’s team to discuss and agree on the content of the sessions and refine the work plan for the execution of the assignment.
2. Develop and conduct SRH awareness sessions with the aim of raising awareness of SGBV from a medical/ health perspective.
3. Generate detailed reports on monthly basis for each session conducted by the consultant.
4. Document successes and lessons learned.
5. Attend a monthly meeting with CARE’s project team; if needed.
6. Respect and ensure the privacy of all beneficiaries, and maintain a non-discriminatory attitude at all times regardless of ethnicity, religious beliefs, sexual orientation, and political affiliation.

Specific Tasks, Outputs and Time Frame

Tasks	Outputs	No. Days/ Time Frame
SRH Awareness Sessions	-Awareness sessions to reach in total 200 beneficiaries. 80 Women, 40 Men and 80 adolescent girls (the target is to be divided equally between “Alexandria and Damietta” and “Cairo” through from 10 to 12 awareness sessions each 15:20 participants. -Reports submitted with pre and post survey results	Mid Jan 2022 to end of March 2022



Execution of Assignment:

Consultancy start and end date: From Mid Jan. 2022 to end of March 2022

IMPORTANT NOTE:

The consultant can submit a proposal:-

- For all gov. (Damietta, Alexandria and Cairo), or only Cairo gov. or Alex and Damietta gov.

CARE reserves the right to split the assignment (based on Deliverables and / or gov. on more than one consultant.

Coordination and Reporting:

The Consultant will report on progress to the Initiative Manager; who may delegate to the field supervisor . CARE shall within 7 working days of receipt notify the Consultant of its decision concerning the documents or reports received, giving reasons should s/he reject the reports or documents, or request amendments.

Consultant's Qualifications:

- ❑ A Minimum of a University Level Degree in a health discipline, Development studies, Law, and /or Social Sciences. An advanced degree will be an added advantage
- ❑ Extensive knowledge and experience in the area of sexual reproductive health and Rights
- ❑ Extensive Knowledge and experience in providing SRH awareness sessions.
- ❑ Demonstrated experience in working with refugees.
- ❑ Demonstrated experience in dealing with different cultures and backgrounds.
- ❑ Demonstrated Knowledge and experience in gender issues and particularly SGBV.

Conditions of Implementation:

Interested applicants should submit the following documents in their offers:

1. Technical Proposal.
 - i. A brief statement in understanding of the assignment, and general approach to it.
 - ii. A brief description of the methodology proposed to be use in the assignment, including techniques and tools,
 - iii. A capabilities statement of the consultant organization and/or brief description of relevant (similar) consultancies that would qualify for this assignment. This statement should be included as a separate annex, in addition to the five-page proposal.
 - iv. Consultant CV; It should indicate a complete list of deliverables and a proposed time-frame.

2. **Financial Proposal:**

The financial proposal should include the below breakdown of the cost elements to assist in determining the rationale of the given rates.

Note: CARE will withhold applicable taxes and deposit the funds with the applicable for tax authorities under this agreement

Consultant Professional Service Fees- may be subject to taxation

Description	Gross Daily Rate in EGP	Number Days	Amount
Sessions fees			
Sessions Material preparations fees			
sessions Reporting			
Pre and post			
Travel expenses in case of offline sessions (transportation ..etc.)			
Zoom costs (for online sessions)			

Any other expenses rather than the fess, will be paid against receipts (travel expenses, zoom costs, transportation...etc.).

The evaluation will be based on the following criteria according to the submitted documents:

<u>Evaluation type</u>	<u>Percentage</u>
Qualifications	10%
Service proposed (Methodology of work and expected results)	30%
Experience (CV/ profile should be included)	9%
Previous experience with CARE	1%



Timeframe & commitment	10%
Financial Evaluation	40%

P.S. applications rated less than 40% in the technical evaluation will be excluded.

Deadline for sending the technical and financial proposal is (6 Jan. 2022) prior 7 pm), Financial proposal should include Taxes), to be sent to CARE via CARE Website below link.

[Consultancy – CARE Egypt](#)

* Any proposals received after the deadline mentioned, will not be considered. Thus, please ensure that the proposal should be submitted on time. Please accept our apology for not giving any exceptions or accepting any justification for late receive...

Please feel free to contact us via email Nermin.Mohamed@cef-eg.org, for any further details or inquiry via email prior **05 Jan. 2022 (2 pm)**

Note: please ensure to mention the validity of the proposal, to enable us to use the proposal for any other similar projects in 2022...

Proposals will be assessed against weighted criteria that include understanding of the task; proposed methodology; previous experience and value for money.

CARE Egypt will respond to applicants with its decision within 5-7 working days from the proposal deadline.

CARE keeps all rights to accept or refuse any offer received without giving reasons.

Technical and financial offer will be discussed upon being shortlisted; to finalize the selection process.

Payment Schedule:

All payments (done within 20 working days from invoice submission and being approved by CARE) and linked to deliverables and timeline.

No payment in advance will be approved...