

**Prevention and Response to Sexual and Gender-Based
Violence for Refugees, Asylum Seekers and Host
Communities in Egypt**

Terms of Reference

**Family Camps on Positive Parenting & Child Protection
in Greater Cairo and Alexandria
2022**

CARE Egypt Foundation (CEF):

Care Misr Foundation for Development is a civil institution registered in the Central Administration of Associations at the Ministry of Social Solidarity with the number “833 for the year 2018” and its address is 25 Asmaa Fahmy Street - Fifth Floor (Plot No. 1 - Square Y) Qesm 1st Nasser City, Cairo, Egypt, and that the institution is subject to the provisions of the law regulating the practice of civil work No. 149 of 2019.

CARE Egypt Foundation for Development is building on the legacy and expertise of CARE International in Egypt since 1954, by designing, implementing and managing development programs and projects aimed at helping the neediest communities in Egypt, by building strategic partnerships with the government sector, the private sector and the private sector, to help in Meeting the basic needs and improving the quality and standard of life in a sustainable manner and consistent with the culture, reality and the local and national context.

The Foundation focuses its interventions and designs its programs in the areas of economic and social empowerment of Egyptian women, developing and improving the educational environment, supporting the agricultural sector, especially small farmers, improving government performance and supporting confidence-building processes among development partners through the application of tools and methodologies for governance and social accountability, through investing energies and ideas And adopt initiatives that are in line with the development and improvement of the economic and living conditions of these communities to deal with addressing the root causes of poverty.

The Foundation is also committed to strengthening the role of the local civil society by including it as a partner in all the Foundation's projects in a manner that ensures building its capabilities and enabling it to play the developmental role required in the government's sectoral and geographical development plans and programs.

The Foundation works on extracting the most important international experiences in all areas of development, and presenting them in the local and national contexts, in addition to working to shed light and disseminate local experiences at the global level, in order to benefit from

global experiences and present Egyptian development models to interested and actors at the global level.

Women's Rights Program

The Women's Rights (WR) Program is designed to empower poor and marginalized women in Egypt who suffer from rights' violation. Its impact goal is: By 2025, poor women in Egypt especially in Upper Egypt are empowered and enjoying a better quality of life, having attained their rights. In order to achieve this goal, the program works with both the duty bearers in government and civil society, as well as rights bearers, women themselves, to address discriminatory attitudes and behavior towards women and girls.

The WR program works with the duty bearers to support their role to protect and uphold the rights of women, and also with the women to encourage them to understand voice and demand their rightful entitlements. The program works on three domains (agency, relations and structure) in order to empower poor women in Egypt to gain their rights. Through the focus on agency, women's self-esteem and confidence are built, and women have increased financial independence to fulfill their potential as productive and income-earning members of their households and society. In addition, when power relations (families) are gender sensitive whilst tackling all forms of gender-based violence (GBV) within and outside the household, and when structures (social norms or laws) particularly in the area of personal status, domestic violence are reformed, passed and implemented, gender equality can be achieved.

The program has three themes, which are:

1. Tackling Gender-based Violence (GBV).
2. Women's Social and Economic Empowerment.
3. Engaging Men and Boys (EMB).

Prevention and Response to Sexual and Gender-Based Violence for Refugees, Asylum Seekers and Host Communities in Egypt Project

For 2022, the project objective is to reduce GBV amongst refugee communities in Greater Cairo, Alexandria and the North Coast, while enhancing the community-based approaches. This will be achieved through the following strategy: this project will address Gender Based Violence protection issues facing the targeted population through social-cultural and economic empowerment interventions.

Through this project, CARE Egypt Foundation (CEF) will address the gap in GBV prevention and response, including providing a range of innovate approaches that both support the immediate needs of survivors as well as supporting longer-term changes through empowering women and engaging men to shift harmful gender norms. CEF proposes a one-year project that aims to create an enabling environment to

change harmful gender norms, reducing SGBV, build the capacities of potential active participants to have a pool of actors and volunteers to enhance community-based protection approaches and to foster resources mobilization. The proposed project is anticipated to achieve the following results:

- 1) Women, Girls, Men & Boys, are empowered to tackle GBV through gained knowledge and awareness on their rights and available services for SGB
- 2) Values, beliefs, attitudes, behaviors and practices shift to recognize Violence Against Women and Girls (VAWG) as unacceptable.
- 3) Response Services & Case Management. Gender-Based Violence Awareness and Community Engagement
- 4) Gender-Based Violence Awareness and Community Engagement

Objective of the Assignment:

The objective of this assignment is the following:

Within the framework of the project's second outcome, two family camps on positive parenting & child protection will be implemented in greater Cairo and Alexandria.

The purpose of such camps is to diminish the gender gap and to release targeted families from their routine responsibilities in an opportunity to reflect on their own attitudes and behaviours, as well as work on their own relationships.

- 1- CARE will be implementing two 3-day camps (2 days virtual/online and 1 day physical/offline) where each camp will be attended by 66 participants as families including parents and their children.
 - 2- Camps are seen as another dimension of engaging men & boys. As camps must be designed in an experimental way to encourage men's participation aiming foster communication between the couples and reflect on gender roles and parenting techniques within their household.
 - 3- Camps must be designed to be Joint activities held with parents and their children to examine/practice positive parenting techniques.
 - 4- The content of the camps will teach the differences between sex and gender, as well as the misconception of gender roles and stereotypes that are based on social and cultural constructions in addition to challenging existing power relations between girls and boys. Participants will also become familiar with the different forms of GBV, their causes, and their consequences.
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- 5- Content will also include the rights and boundaries children have to be aware of how to protect themselves.

Each camp will be evaluated through pre-and post-evaluation surveys to ensure that the planned activities are effective, and the participants reported an improvement in knowledge and perceptions regarding gender roles, parenting techniques within their household, differences between sex and gender, the misconception of gender roles and stereotypes that are based on social and cultural constructions, different forms of GBV and rights and boundaries children.

So, Care is hiring a consultant/consultancy firm that will design and implement 2 family camps by using a combined approach of virtual & physical methods, that would provide refugee families knowledge around the previous needs from 1 to 5 requirements.

The camp should utilize a gender transformative approach to challenge the men's perceptions of norms and distorted definitions within the society around SGBV.

Summary of the objective:

- It is expected to organize 2 mixed (online/ physical or field implementation camps) from September 2022 till December 2022, every camp should last for 3 days and reach between 16 and 17 Families per camp (66 participants per camp).
- Each camp shall include interactive methodology and games aimed at attracting all members of the family (parents and children: between 8 and 12 years old). Each camp should include activities/sessions for parents separately, and for children separately. In addition, to activities/sessions for both jointly.
- Beneficiaries will be residents of Cairo and Alexandria (1 camp per Governorate, each with 66 participants).
- The participants will be from the refugee community, and small number from host communities could be included.

Scope of Work and Deliverables:

The consultant's main deliverables are:

- 1) The consultant shall design and implement a camp program for refugees by using (Online and Offline methods). The consultant should share with CARE the material before the camp with a reasonable time.
 - 2) Design and implement materials and activities that focus on the concepts of parenthood and dealing with children aiming at enabling participants to apply what they learn in their communities.
 - 3) Design activities to empower participants and raise their knowledge around SGBV.
 - 4) Design activities to aim to foster communication between the couple and reflect on gender roles and parenting techniques within their households.
 - 5) Design activities to children to raise their knowledge around child abuse and child protection.
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- 6) Design activities to be held with parents and their children in order to explore positive parenting techniques.
- 7) The consultant team should include a specialized psychologist, to handle the psychological aspects of adolescents. And design activities to overcome psychological pressures and the current pressures, as well as the prevalence of homely depression.
- 8) Design activities (i.e., art) to help the families to do positive practices to overcome stress.
- 9) It is expected for the consultant to recommend materials/ games to be sent to the camp attendees (per family) prior to the camp, to be used during the online activities. It is expected from the consultant to be responsible for developing, purchasing, and issuing these materials or games to be sent to the camp attendees (per family) prior to the camp, to be used during the online activities.
- 10) The consultant should conduct a pre-post survey (family) per camp. Raw data and analysis should be shared with CARE MEAL focal person.
- 11) The consultant should submit a documentation/ report for the camps including pre-post surveys analysis. only 1-2 families can record their feedback (after obtaining their consent) at the end of the camp.

Duties and Responsibilities

- 1- 1-Meeting with the project team to discuss and agree on the content of the camps and refine the work plan for the execution of the assignment.
 - 2- Develop the family camps' materials and share it with the project team prior to the implementation
 - 3- Develop and conduct the camps according to the agreement and requirements of CEF and the project team.
 - 4- Generate detailed reports for each camps' findings and outcomes conducted by the consultant .
 - 5- Respect and ensure the privacy of all beneficiaries and maintain a non-discriminatory attitude at all times regardless of ethnicity, religious beliefs, sexual orientation, and political affiliation.
 - 6- Document successes and lessons learned as needed to be shared with the project team.
 - 7- Develop the pre and post survey
 - 8- Photographing the two camps (the consultant is not allowed to use these photos; unless CARE written approval is obtained)
 - 9- Venue rent,
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- 10- Camp materials/ tools,
- 11- Breaks/ light lunch during the camp, mineral water (one full day per camp)
- 12- Consultant staff and material transportation to the venue.
- 13- As for the participants transportation to the venue, it will be handle by CARE.

No financial advance / down payment will be given prior.

IMPORTANT NOTES:

- Final deliverable of report must be in English and Arabic.
- The consultant submits a detailed technical and financial proposal for Alexandria and Cairo. We reserve the right to split the assignment on two consultants.

The consultant is responsible to abide by the instructions and guidance issued by the public authorities with regard to the **COVID-19 pandemic and he/she should take all the necessary measures and actions to apply the Do-No-Harm principle during the activity implementation and to assess the potential challenges that might happen due to this pandemic.**

Consultant's Qualifications:

Knowledge and Expertise in the area of self-defense consultation:

- A minimum of a relevant University Level Degree.
- 3-5 years of experience in working with families (parents and children).
- Extensive Knowledge and experience in designing online interactive activities.
- Strong understanding of the relationship between sports and social change, and a clear vision of how to create impact through the activities planned. Using sports and games for social change.
- Demonstrated experience in working with refugees.
- Working experience with national/international organizations.
- Ability to establish priorities in a time-sensitive environment and meet deadlines with strong attention to detail and quality.
- Demonstrated experience in dealing with different cultures and backgrounds.
- Demonstrated Knowledge and experience in gender issues and particularly SGBV.
- Skill in designing and implementing activities online.
- Knowledge of adolescents Psychology.

Specific Tasks, Outputs and Time Frame

Tasks	Outputs	No. Days/ Time Frame
Family Camps on Positive Parenting & Child Protection Greater Cairo and Alexandria	<ul style="list-style-type: none"> • Preparation/pre-post. • Two 3-day camps (2 days virtual and 1-day physical) where each camp will be attended by 66 participants as families including parents and their children • Reporting on the implemented 2 Camps. 	<ul style="list-style-type: none"> • Sep 2022 to Dec 2022. • 6 days / from Sep 2022 to Dec 2022. •

Execution of Assignment:

Consultancy start and end date: From September 2022 to December 2022.

Coordination and Reporting:

The Consultant will report on progress to the Project Manager who shall within 7 working days of receipt notify the Consultant of its decision concerning the documents or reports received, giving reasons should s/he reject the reports or documents, or request amendments.

Payment Schedule:

All payments (done within 20 working days from invoice submission and linked with deliverables and timeline. No down payment (advance) is provided.

CARE Egypt foundation will withhold applicable taxes and deposit the funds with the applicable for tax authorities under this agreement. Thus, the financial proposal should include all taxes

Conditions of Implementation:

Interested applicants should submit the following documents in their offers:

1. Technical Proposal.
 - i. A brief statement in understanding of the assignment, and general approach to it.

- ii. A brief description of the methodology proposed to be use in the assignment, including techniques and tools,
- iii. A capabilities statement of the consultant organization and/or brief description of relevant (similar) consultancies that would qualify for this assignment. This statement should be included as a separate annex, in addition to the five-page proposal.
- iv. Consultant CV

2. Financial Proposal:

The financial proposal should include a breakdown of the cost elements to assist in determining the rationale of the given rates.

CARE will withhold applicable taxes and deposit the funds with the applicable for tax authorities under this agreement

Consultant Professional Service Fees- may be subject to taxation

Description	Gross Rate in EGP	Number Days	Amount
Consultant fees			
Preparation			
Pre and post			
Reporting			
Photographing			

Consultant Administrative Costs – may not be subject to taxation

Description	Unit Cost in EGP	Number Days	Amount
Materials /tools			
Breaks			
Mineral water			
Venue rent (if any)			
Consultant transportation			

The evaluation will be based on the following criteria according to the submitted documents:

<u>Evaluation type</u>	<u>Percentage</u>
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Qualifications	10%
Service proposed (Methodology of work and expected results)	30%
Experience (CV/ profile should be included)	9%
Previous experience with CARE	1%
Timeframe & commitment	10%
Financial Evaluation	40%

P.S. applications rated less than 40% in the technical evaluation will be excluded.

Deadline for sending the technical and financial proposal is 29 August ,2022 Prior 5 pm.

To be submitted via CARE Egypt Foundation website – [Consultancy – CARE Egypt](#)

* Any proposals received after the deadline mentioned, will not be considered. Please accept our apology for not giving any exceptions or accepting any justification for late receive. CARE Egypt will respond to applicants with its decision within 3-7 working days from the proposal deadline.

For Inquires

For any needed inquires; please contact us **prior 25 August 2022**, To be sent to Mrs. Nermin Mohamed, Procurement Officer to Nermin.Mohamed@cef-eg.org

Proposals will be assessed against weighted criteria that include understanding of the task; proposed methodology; previous experience and value for money.

CARE Egypt Foundation will respond to applicants with its decision within 5-7 working days from the proposal deadline.

CEF keeps all rights to accept or refuse any offer received without giving reasons.

Technical and financial offer will be discussed upon selection.
