



BPRM

**Safety, Empowerment, and Protection for Syrian and non-Syrian Refugees and Host Communities in
Egypt**

Terms of Reference

Camps for Fathers and Children – Single Mothers

**In Cairo and Alexandria/Damietta
2022-2023**

CARE Egypt Foundation (CEF):

CARE Egypt Foundation for Development, registration no 833 for the year 2018 at the Ministry Of Social Solidarity in Egypt. CARE Egypt Foundation (CEF) is an Egyptian, non-governmental organization harnessing the legacy of CARE International in Egypt since 1954 to fight poverty and improve livelihoods. We envision Egypt as a place where everyone enjoys economic opportunities, equality and social justice. We empower women and girls by sharing our values amongst the private sector, government and civil society.

Women's Rights Program

The Women's Rights (WR) Program is designed to empower poor and marginalized women in Egypt who suffer from rights' violation. Its impact goal is: By 2025, poor women in Egypt especially in Upper Egypt are empowered and enjoying a better quality of life, having attained their rights. In order to achieve this goal, the program works with both the duty bearers in government and civil society, as well as rights bearers, women themselves, to address discriminatory attitudes and behavior towards women and girls.

The WR program works with the duty bearers to support their role to protect and uphold the rights of women, and also with the women to encourage them to understand voice and demand their rightful entitlements. The program works on three domains (agency, relations and structure) in order to empower poor women in Egypt to gain their rights. Through the focus on agency, women's self-esteem and confidence are built, and women have increased financial independence to fulfill their potential as productive and income-earning members of their households and society. In addition, when power relations (families) are gender sensitive whilst tackling all forms of gender-based violence (GBV) within and outside the household, and when structures (social norms or laws) particularly in the area of personal status, domestic violence are reformed, passed and implemented, gender equality can be achieved.

The program has three themes, which are:

1. Tackling Gender-based Violence (GBV).
2. Women's Social and Economic Empowerment.
3. Engaging Men and Boys (EMB).

Safety, Empowerment and Protection for Syrian and non-Syrian Refugees and Host Communities in Egypt

CARE proposes a 2-year project to create an enabling environment to change harmful gender norms thereby reducing SGBV and increasing child protection with interventions targeted at the individual, family, community and societal level. SGBV forms targeted include intimate partner violence, non-partner sexual violence, FGM, CEFM, and child sexual abuse and exploitation. Activities will follow CARE's COVID-19 Standard Operating Procedures (SOPs), and will take place in person, if possible, strictly adhering to safety guidelines, or will shift to virtual and alternative implementation methodologies. CARE's SOPs also ensure our programs uphold Sphere Protection Principles and Standards. A 2-year period is necessary to fully complete certain project components (i.e., livelihoods), further consult participants, and to build local authority capacities to take over the running of Women-Friendly Spaces.

Objective of the Assignment:

Fathers and Children, Single Mothers Camps:-

CARE will conduct a series of camps, designed in a fun and experiential way to encourage men's participation, to address positive parenting techniques and marital challenges and how, in many cases, they unfold to violence. Each camp will last for one day giving target families the chance to take some time away from their usually hectic schedules and reflect on their own attitudes and behaviors, as well as working on their own relationships. Some sessions will be conducted with parents separate from their children aiming to reflect on gender roles and parenting techniques within their households. At the same time, interactive activities will be held with children in order raise their awareness around child protection. Joint activities will also be held with parents and their children in order to explore positive parenting techniques. Camps are seen as another dimension of engaging men. The project will reach **24** families over an average of 8 camps.

So Care is searching for a consultant /consultancy firm that will Design and implement 8 camps by using Online & offline methods (blended), that would provide Refugees families knowledge around SGBV. The camp should utilize a gender transformative approach to challenge the men perceptions on norms and distorted definitions within the society around SGBV.

Each camp shall include interactive methodology and games aiming at attracting all members of the family (Parents and children). Each camp should include activities/sessions for parents separately, and for children separately, In addition to activities and sessions for both jointly.

Scope of Work

The consultants shall provide 8 Camps, Two in Cairo and another Two in Alexandria/Damietta for each category.

Regarding Fathers and Children camps; each camp will reach 12 Men and 2 kids per father each camp will last for only one day.

Single Mothers camps; each camp will reach 12 Mothers and 2 children each will be reached through 4 1-day camps with total 48 mothers average 2 kids per mother which is 96 children.

Duties and Responsibilities

Design and implement a camp program for refugees as follows:-

- Design and implement a camp program for Fathers, Children and Single Mothers.
 - Design and implement camp educational , awareness materials that focus on the concepts of parenthood and dealing with children aiming at enabling participants to apply what they learn in their communities
 - Design activities for children and parents to raise their knowledge around child abuse and child protection.
 - Design and implement courses that focus on the concepts of parenthood and dealing with children aiming at enabling participants to apply what they learn in their communities
 - Design activities to empower women and raise their knowledge around SGBV.
 - Design activities to be held with parents and their children in order to explore positive parenting techniques.
 - Design various activities to help the families to do positive practices to overcome stress.
 - Increase awareness of the issues of SGBV and child protection among the refugee population living in Cairo and Alexandria/ Damietta.
-

- ❑ Design the camps to include interactive activities and purposive games which are followed by reflection sessions.

Deliverables:-

- Design and conduct the camps
- Conduct pre and post surveys
- Photo and video graph the camps
- Submit a comprehensive report documenting the implemented activities, highlighting all participants' feedback, analysis and further actions to be taken.
- The activities should be innovative, and invite interaction and creativity.
- Provide the venue, meals , material , equipment per each camps

IMPORTANT NOTE:

- The consultant can submit a proposal for (Fathers Children and Single Mothers Camps), or only (Fathers and Children or Single Mothers Camps) or for CAI or Alex. camps only.
- CARE reserve the right to split the assignment on more than one consultant per gov. or per camp
- The consultant is responsible to abide by the instructions and guidance issued by the public authorities with regard to the **COVID-19 pandemic and he/she should take all the necessary measures and actions to apply the Do-No-Harm principle during the activity implementation and to assess the potential challenges that might happen due to this pandemic.**
- It is not allowed using photos or videos without prior approval in writing ; and the consultant should ensure CARE's Visibility and beneficiaries consent.

Consultant's Qualifications:

Knowledge and Expertise in the area of Counseling, psychological support and gender:

- ❑ A minimum of a relevant University Level Degree.
 - ❑ 3-5 years of experience in working with family (parents and children).
 - ❑ Extensive Knowledge and experience in designing online and offline interactive activities.
 - ❑ A clear vision of how to create impact through the activities planned.
 - ❑ Demonstrated experience in working with refugees.
 - ❑ Working experience with international organizations
 - ❑ Ability to establish priorities in a time-sensitive environment, and meet deadlines with strong attention to detail and quality
 - ❑ Demonstrated experience in dealing with different cultures and backgrounds.
 - ❑ Demonstrated Knowledge and experience in gender issues and particularly SGBV.
 - ❑ Skill in designing and implementing activities.
 - ❑ Knowledge on adolescences Psychology.
-

Consultancy Level of Effort

A total of 8 Camps.

Specific Tasks, Outputs and Time Frame

Tasks	Outputs	No. Days/ Time Frame
Father and Children Camps.	- Two Camps in Cairo, Two Camps in Alexandria/Damietta for 12 Fathers and their children (Maximum 2 children) in each camp.	- 4 Days.
Single Mothers Camps.	- Two Camps in Cairo, Two Camps in Alexandria/ Damietta for 12 Women and their children (Maximum 2 children) in each camp. - Report submitted with results and success stories for each Camp.	- 4 Days.

Execution of Assignment: from 1 March 2023 to 30 April 2023

Coordination and Reporting:

The Consultant will report on progress to the Field supervisor who shall within 7 working days of the receipt notify the Consultant of its decision concerning the documents or reports received, giving reasons should s/he reject the reports or documents, or request amendments.

Conditions of Implementation:

Interested applicants should submit the following documents in their offers:

1. Technical Proposal.
 - i. A brief statement in understanding of the assignment, and general approach to it.
 - ii. A brief description of the methodology proposed to be used in the assignment, including techniques and tools,
 - iii. A capabilities statement of the consultant organization and/or brief description of relevant (similar) consultancies that would qualify for this assignment. This statement should be included as a separate annex, in addition to the five-page proposal.
 - iv. Consultant CV
 - v. It should indicate a complete list of deliverables and a proposed time frame.
2. Financial Proposal:
The financial proposal should include a breakdown of the cost elements to assist in determining the rationale of the given rates.

CARE will apply tax deduction, and will withhold applicable taxes and deposit the funds with the applicable for tax authorities under this agreement

Consultant Professional Service Fees (preparation, reporting, implementation, pre and post, video/photographing) - may be subject to taxation.

Description	Daily Rate in EGP	Number Days	Amount
Consultant fees per day			
Preparation			
Pre and post			
Reporting			
Video			
Photographing			

Consultant Administrative Costs (camp Venue, materials, meals and breaks, equipment, consultant team transportation, give aways – may not be subject to taxation (to be paid based on actual and against support documents (i.e. taxation invoices...etc.)

Description	Unit Cost in EGP	Total number	Amount
Giveaways			
Materials / equipment			
Meals and Breaks			
Mineral water			
Venue rent (if any)			
Consultant transportation			

The evaluation will be based on the following criteria according to the submitted documents:

<u>Evaluation type</u>	<u>Percentage</u>
Qualifications	10%
Service proposed (Methodology of work and expected results)	30%
Experience (CV/ profile should be included)	9%
Previous experience with CARE	1%
Timeframe & commitment	10%
Financial Evaluation	40%

P.S. applications rated less than 40% in the technical evaluation will be excluded.

The deadline for sending the technical and financial proposal is (28 Jan. 2023 prior 5 pm), Financial proposal should include Taxes). , to be submitted via <https://care.org.eg/consultancy/>

Please note that the only way to consider any application is by following the application process in the announcement. Any other applications via email, Facebook, LinkedIn. won't be considered

* Any proposals received after the deadline mentioned, will not be considered. Thus, please ensure that the proposal should be submitted on time. Please accept our apology for not giving any exceptions or accepting any justification for the late receive...

Please feel free to contact us via email Nermin.Mohamed@cef-eg.org, for any further details or inquiry via email prior to 25 Jan. 2023 (2 pm)

CARE Egypt will respond to applicants with its decision within five -seven working days from the proposal deadline.

CARE keeps all rights to accept or refuse any offer received without giving reasons.

Payment Method:

Contracting will be down on a credit basis. No down payment can be provided.

Payment (within 20 working days from invoice) via a wire transfer, to be done on two installments (after finalizing 4 days / camp)
