<h1 style="text-align:center">Terms of Reference</h1>

<p style="text-align:center">CARE GBViE Sub-Impact Area: Impact Data Management Consultancy</p>

Background:

Gender equality is the central organizing principle of CARE's Vision 2030 and the heart of CARE's programmatic and organizational ambitions and targets. Vision 2030 uses CARE's Gender Equality Framework, which posits that gender equality can only be achieved through mutually enforcing efforts – by working on **building the agency** of women and girls experiencing discrimination or marginalization, changing unequal power **relations**, and **transforming structures** that prevent women and girls from fully realizing their rights or pursuing opportunities and resources. Recognizing where CARE can add most value and work with others to contribute to transformative social change, we will focus on the rights of women, adolescent girls and marginalized groups in three areas critical to achieving gender equality: eliminating gender-based violence, increasing women's and girls' voice and leadership, and equal access to quality education. Vision 2030 also mandates that GBV prevention and response are to be integrated within all six impact areas: Right to Health, Economic Justice, Climate Justice, Food Water and Nutrition Security, Humanitarian Action and Gender Equality.

As part of its role as lead on the global coordination of CARE's GBViE work, including reflection, thought leadership, innovation, impact measurement, scaling, and learning in alignment with CARE Vision 2030, CARE Egypt Foundation (CEF) seeks to synthesize good quality data about the impact of CARE's GBViE programmatic approach focusing on our most transformational programs and practices. This consultancy will support CEF to review, validate and reflect on the global GBVIE PIIRS (Program Information and Impact Reporting System) data, and to communicate our impact for learning, fundraising or advocacy purposes in various knowledge products.

Objectives:

The purpose of the Impact Data Management Consultant is to ensure the MEAL requirements per the GBViE sub-impact area are fulfilled with a strong focus on impact monitoring, reach data and data visualization.

One important component of the consultancy is about validating the country teams' reported data on the internal PIIRS platform, the CARE global platform for aggregated programmatic data from all countries, projects and initiatives in the world, compiling and managing the dissemination of information and data from the to the whole CARE teams to support effective decision making.

The Data Management Coordinator will work under the supervision of the Global Coordinator for GBViE based in Cairo, Egypt.

Deliverables:

1. **Database and Information Management Systems and Processes**
   - Validate the country teams' reported data on the internal PIIRS platform from all countries, projects and initiatives in the world using standard guidance and agreed upon metrics for review and validation to support the quality and completeness of data sets for output monitoring and reach/impact data
   - Manage the existing dashboards to curate and visualize GBViE sub-impact area program data using Excel and Power Bi or other identified MIS, platforms or softwares and based on the needs identified.
   - Manage, organize and compile aggregated data about program reach and impact.
   - Generates data analysis, synthesis and report based on MEAL frameworks and CARE International standards (PIIRS)

- Produce graphs, templates, factsheets, and maps using data visualization methods to enable data-driven planning, decision-making, presentation and reporting

2. **Capacity Management**
   - Contribute to assess the CARE GBViE MEAL capacities of on output monitoring, reach/impact data and data visualization and support the GBViE Coordinator to develop capacity building plan/MEAL Guidance for the sub-impact area. This will be informed by conducted surveys to identify the capacity gaps and the findings from the data sensemaking.

3. **Reporting**
   - Review MEAL inputs for and draft the final "Impact Report" and "Impact brief" for the GBViE sub-impact area that reviews all incoming MEAL data from PIIRS for different stakeholders internally and externally.
   - Develop the "Learning Behind the Numbers" report covering the key trends observed and reflecting on how/why might this trend be happening showing quantitative evidence for/against specific hypotheses or illustrative examples from learning briefs.
   - Under CEF guidance, follow up with PIIRS country focal points and respective project staff on enquiries regarding IMPACT reporting during the assigned period.

Requirements:
- University degree or/and Master's degree in social sciences, data science, economic policy, econometrics and operations research, or a related field
- Minimum 2-3 years of experience working in database management for any sectors of activities
- Strong written English skills
- Demonstrated ability to produce rigorous data visualization and set up information management system
- Strong skills in Excel and experience with Power BI or other data management and visualisation software
- Strong ability and interest to working remotely with diverse stakeholders
- Understanding and demonstrated commitment to the importance of gender and youth issues in humanitarian programming
- Excellent organizational skills and ability to work independently, manage time and execute tasks
- Ability to work in fast changing environment and to multi-task and context-switch effectively between different activities and teams

Timing and Compensation:
The consultancy will begin May 21st, 2023 and continue until June 30th, 2023 for 6 weeks. It is envisioned that the consultant will provide 30 days of support to deliver on the above.

Payment Schedule:
- Payment against actual worked days will be made at the end of the consultancy upon confirmation and approval by the Global GBViE Coordinator.

How to Apply:
Please send your technical and financial proposal along with a CV, motivation letter, and references in English at XXX, no later than May 28, 2023 with Impact Data Management Consultant as the subject title of your email.

Please note that only shortlisted candidates will be contacted. References will only be contacted after the interview.