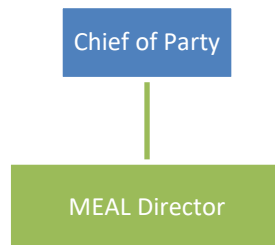


<b>Position Name (Title) :</b>	MONITORING, EVALUATION, ACCOUNTABILITY AND LEARNING (MEAL) DIRECTOR	<b>Reporting to (Title):</b>	Chief of Party
<b>No. of Direct Reporters:</b>	4-6		

### Ending Violence against Women's and Girls in Egypt - USAID

#### Position Reporting Lines



#### Main Job Purpose

- Overseeing the monitoring, evaluation, accountability and learning function including the full range of activities required to identify and address knowledge gaps, successes, challenges and sustainable impact.
- Overseeing the Collaborating, Learning and Adapting (CLA) approach, MEL plan, learning agenda, and data collection, analysis and reporting to ensure the program achieves and demonstrates desired results.
- Partnering with other members of the core program team to manage implementation and ensure program quality.

#### Accountabilities

1. Lead all MEL and CLA-related systems, processes and activities. Partner closely with all staff to ensure MEL/CLA tools, systems and synergies are applied and leveraged within all activities in the implementation areas.
2. Ensure high quality collection and analysis of intersectional and disaggregated project data.
3. Ensure the activity includes active, intentional, and adaptive learning based on project evidence.
4. Improve peer-to-peer learning, knowledge management, sharing and application, activity-based capacity strengthening, evidence and data utilization, and CLA in support of adaptive management both within and beyond initial refinement.
5. Ensure appropriate and continued coordination and joint planning with all stakeholders, USAID and other related donor activities.
6. Engage project stakeholders to gather implementation-related information and lessons and ensure its use; disseminate evidence and learnings.

### Position Relationship with Other Parties

Internal Relationship	External Relationship
<ul style="list-style-type: none"> <li>Project Team members</li> <li>Support staff</li> <li>CARE USA</li> </ul>	<ul style="list-style-type: none"> <li>USAID</li> <li>Partner Organizations</li> <li>Project's Stakeholders</li> </ul>

### Working Environment

The position follows the normal working environment of the organization.

Indoor: 70%

Outdoor: 30 %

Working Hazard: Low

Working Days: 5 days

Days Off: 2 days

Working Hours: 8 hours

### Position Dimensions

POSITION DIMENSION	
Level of Authority	Authority Within the Departement
Budget Control	Make Expenditure on a Predefined Budget
Budget Amount	From 150 to 300 Million EGP
Hiring Authority & Promotion	Coach New Employees
	Supervises More Than Three Employees
	Recommend Supervised Employees for Promotion
	Approve Hiring New Employees
Consequence of Error	Impact Own Department

## Job Requirements

<b>Education:</b>	<ul style="list-style-type: none"> <li>Master's degree in statistics, economics, international development, demography or relevant field preferred; additional years of experience in lieu of a masters is acceptable.</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>Minimum of 8+ years of MEAL experience on USAID-funded activities. Excellent qualitative and quantitative analytical skills.</li> <li>Experience with MEAL for gender activities including gender-specific data collection and analysis issues, system design, indicators, and related sensitivities.</li> <li>Knowledge of ICT for MEAL and data visualization skills is a plus.</li> <li>Demonstrated track record of strategic, systems thinking, managing resistance to change, and change management.</li> <li>Proven leadership experience in organizational and peer-to-peer learning, capacity strengthening, and collaborative learning and adaptation. Familiarity with CLA, Participatory Learning and Action and other qualitative and quantitative research approaches.</li> <li>Demonstrated ability to build and maintain relationships with host governments, donors, other donor-funded projects and stakeholders, local organizations, and partners.</li> <li>Demonstrated commitment to principles of Gender Equity, Diversity, Belonging and Inclusion.</li> <li>Demonstrated commitment to Prevention of Sexual Exploitation and Harassment (PSEAH).</li> <li>Strong oral and written communication skills; excellent demonstrated interpersonal and negotiation skills.</li> </ul>
<b>Computer Skills</b>	<ul style="list-style-type: none"> <li>Advanced Computing and Applications</li> </ul>
<b>Languages:</b>	<ul style="list-style-type: none"> <li>Written and oral fluency in English and Arabic (Egyptian dialect preferable) is required.</li> </ul>

## Signatures

<b>Employee</b>		
<b>Manager</b>		
<b>Human Resources</b>		