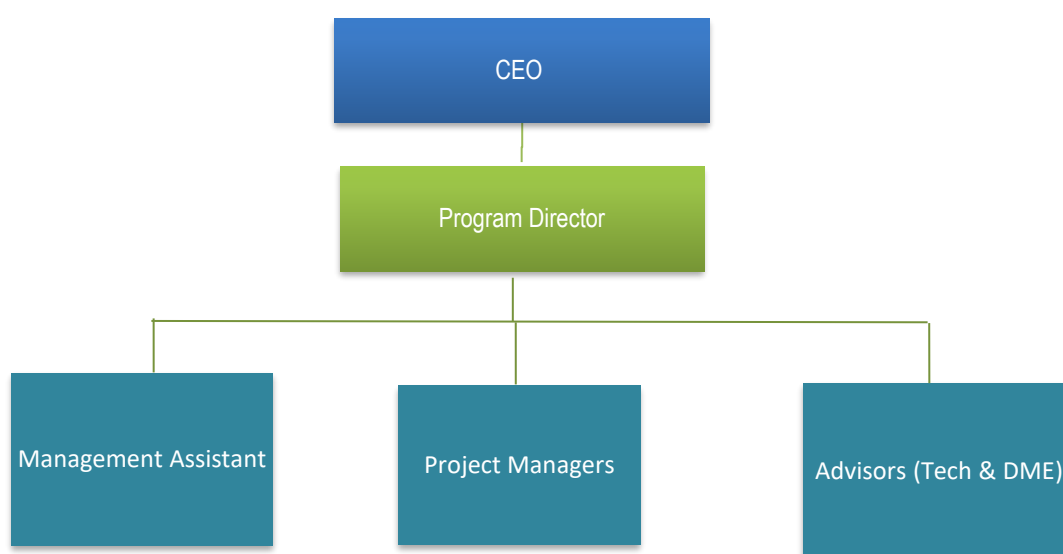


Position Name (Title) :	Program Director for women's rights and Education (temporary role for 6 months subject for renewal). .	Position Level:	14
Reporting to (Title) :	CEO	No. of Direct Reporters:	From 5 to 7
Version:	1.0	Sector /Department/Section :	Programs

Position Reporting Lines



Main Job Purpose

Provide visionary leadership for CARE's Women's Rights and Education programs, steering it toward the achievement of long-term goals that contribute meaningfully to CARE's mission. This role is crucial in enhancing the quality of life Women, children and youth in vulnerable families across Egypt by driving sustainable development, strengthening resilience, and promoting inclusive, community-led solutions in the related sectors.

Objectives

- Lead CARE's Women's Rights and Education programs with visionary direction and collaborative leadership.
- Foster strong partnerships with stakeholders to advance program goals through strategic advocacy and engagement.
- Build and empower a high-performing team committed to impactful implementation.
- Review adapt and Develop program strategy when needed and regularly update program methodologies and technical approaches that aligns with our commitment of meeting global standers and to respond to our beneficiaries needs.
- Ensuring the program's long-term financial sustainability and operational effectiveness.

Accountabilities

Core Responsibilities:

- Provide strategic leadership in reviewing and refining the program Theory of change to define a clear and results-oriented strategy that drives sustainable, positive transformation in the lives of the impact group.
- Cultivate and strengthen diverse national partnerships with key stakeholders, including donors, government entities, civil society, and cooperative organizations to elevate CARE's visibility and ensure its status as a partner of choice.
- Lead fundraising and resource mobilization efforts, ensuring sound financial management and a resilient, diversified portfolio that supports ongoing progress toward program goals.
- Recruit and retain highly qualified professionals, fostering a collaborative and empowering work environment that sustains motivation and maximizes program impact.
- Oversee the quality and relevance of program implementation, promoting continuous learning, knowledge generation, and adaptive approaches to amplify outcomes.
- Ensure excellence in managing program initiatives and projects, upholding rigorous standards for delivery and execution.
- Uphold accountability and compliance across all operations, maintaining transparency and responsiveness to stakeholders, donors, and partners.
- Drive the program's advocacy agenda at national, regional, and global levels to promote CARE's models and support strategic policy influence and reform.
- Serve as a proactive member of the Senior Management Team (SMT), contributing to the fulfillment of the Country Office's (CO) vision, mission, and annual priorities, and ensuring organizational effectiveness, efficiency, and strategic relevance.
- Actively participate in leading the achievement of the CO's commitments in its vision and mission and annual plan/s as member of SMT to maintain the CO's effectiveness, efficiency, and relevance.

Position Relationship with Other Parties

<u>Internal Relationship</u>	<u>External Relationship</u>
<ul style="list-style-type: none">• Program/S staff• SMT peers• Program support units• CMPs• CARE global technical teams	<ul style="list-style-type: none">• Peer INGOs• Egyptian Civil society• Government agencies and Semi-Governmental entities.• Donors• Universities

Working Environment

The position follows the normal working environment of the organization.

Indoor: 60 %

Outdoor: 40 %

Working Hazard: none

Working Days: 5 days

Days Off: 2 days

Working Hours: 8 hours per day

Position Dimensions

POSITION DIMENSION	
Level of Authority	Authority Within the Departement
Budget Control	Preparing Forecast for a Core Function
Budget Amount – average of 2 M USD	From 1 to 25 Million EGP
Hiring Authority & Promotion	Coach New Employees
	Supervises More Than Three Employees
	Recommend Supervised Employees for Promotion
	Approve Hiring New Employees
Consequence of Error	Impact Own Department
CARE Skills	Level 7

Job Requirements

Education:	Batchelor degree in Development ,relevant subject or Political Science – Master will be aplus.
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Experience:	8-10 years of experience with at least 5 years of experience in a management position. Previous experience in Women's Rights and /or education is a must.
Computer Skills	MS Office
Languages:	<ul style="list-style-type: none"> • English • Arabic

Reports

Signatures

		Date
Employee		
Manager		
Human Resources		